



Batchwood School

Passion Belief Courage

PROVIDER ACCESS POLICY

To be read in conjunction with Careers Policy No 59

Signed – Governor

Print Name D Laverick-Brown

Date: June 2020

Review: June 2021

Batchwood School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Sarah Slater, Careers Lead
Telephone: 01727 868021 Email: careers@batchwood.herts.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Details of these events can be found on the main careers pages.

Please speak to our Careers Lead to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the School Office.

Approval and review

Approved *Dec2019* by Governors at Curriculum and Standards Committee

Next review: *July 2020*

Signed: *Dawn Laverick-Brown* Chair of Governors & *Johnathan Kemp* Head teacher