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Important Announcement

We will be audited by County against our Health and Safety policy on 1st April.

Risk Assessments: We will shortly be in the process to review your classroom risk assessments with you. Tom and Amanda will be booking in with subject teachers after half term. It is imperative the assessments reflect our practice and we will need to demonstrate this in the planned audit.

The following policies have been updated and can be viewed on the shared Teachers drive and website. Hard copies are available in the school office:

- Health & Safety Policy
- Marking Policy

Dear All

Welcome to the Spring Term H&S newsletter. Like the true essence of Spring, we are flourishing with H&S activity, so grab

remises work – our progress so far

Electronic shutters on stage

Black-out Blinds installed

STOP PRESS: STOP PRESS:

Removal of Clutter: the Staff Room is extremely cluttered and during Half term will plan a huge spring clean. So that we remove only the rubbish, please can everyone ensure they clear files/folders/papers from the staff room by half term. as anything left in there will be

Key Priorities: Safeguarding.

Perimeter Security:

A polite reminder please that it is everyone's responsibility to maintain a safe and healthy environment and I would everyone to be vigilant. If you notice gates are open, please secure with the chain and padlocks. We have issued a new access code of: 136 and this will be changed termly.

In conjunction with Senior Leadership Team we have worked to produce a 5 year school maintenance plan which includes: installation of electronic security gates, refurbishment of all school toilets, refurbishment of food tech, replacement of school windows.

Environmental Health: Congratulations to Nev and Kerry for obtaining a 'Very Good' rating by a recent Environmental Health inspection.

More Important News

Entry doors to School, Reception & Internal hallway

Modifications to the doors will be finalized in the Half term break. This will necessitate the need for students to be accompanied from the music department into the main school and vice versa.

We are also installing a bell system during the spring term which will automatically ring at the end of each lesson, signaling when it is time to move pupils to the next lesson.

Food Tech: We have submitted a request to refurbish the department and are currently waiting to hear back from County.

Half term Planned Maintenance:

Tom and I have had a walk around the school and have captured classroom and premises maintenance requirements. However, if you have anything that prevents an H&S issue and urgently requires attention, please advise us at your earliest convenience. If it cannot be sorted in the half term, it will be prioritised for the Easter maintenance schedule.

The focus of maintenance for this half term will mainly be repairing numerous windows, doors and tiles to the property and furnishing the Isolation rooms; previously occupied by Step.

We will also have external contractors in to undertake maintenance including: creation of First Aid Room and deep cleaning of PE changing rooms and Food Tech.

Fire Safety... Fire Doors: A reminder again please... It is imperative we do not allow students to move around the school via the fire doors. Their purpose is to stop the spread of fire and must remain closed at all times. Please can you remind students not to use them unless in an emergency. The exception would be when accessing Phoenix from the double doors by P.E. If the exit is used, the doors must be closed immediately after. Thank you.

Garden Fields School: have had initial plans agreed to expand their school to accommodate an additional 100 students in the 2015/16 academic year. A pre-requisite to the construction is an archeological dig which is scheduled over the half term. It will encroach on part of our top field but all will be replaced in time for return to school. As we are near a Roman settlement, it may throw up some interesting artifacts, but probably not sufficient roman coins for us all to retire on! At our Health and Safety meeting in March, we will have further plans that we can share with you all. It will be quite exciting as they are planning a full-sized astra-turf football pitch with changing facilities for the local community to use ... watch this space!

New guidelines around emergency inhalers

New legislation allows us to hold a dedicated emergency salbutamol inhaler for use by anyone diagnosed with asthma. The inhalers are in Miss Clark's room and can only be used by a child already prescribed an inhaler and a declaration from their parents/carers.

First Aid Training: We have organised a one day training course for TAs and anyone who would like to be qualified in Schools First Aid. Debbie will have approached TAs and is collating names of anyone interested. The date of the training is Thursday 7th May, Polling Day so the school will be closed to all pupils with the exception of Year 11s.

And finally ...

As a team we have a duty of care to be vigilant to keep students and staff safe and healthy, and we appreciate your continued support.