



Batchwood School

make every day count

Batchwood School Governing Body Delegation Schedule September 2013

Delegation Schedule

Appointments

The governing body assumed full personnel powers under the arrangements for local management of schools. Within this the Governing Body delegates authority to the Headteacher for all appointments outside of the leadership group.

Dismissals

The Governing Body has formally adopted the Hertfordshire County Council model disciplinary and capability procedures. Within this the Governing Body delegates authority to the Headteacher for the initial stages of dismissals in line with the HCC policy and procedures.

Staff Discipline and Grievance Procedures

The governing body adopted the CSF policy on Discipline and Grievance Procedures as set out in the Personnel Guide.

Changes to Contracts

The governing body adopted the CSF policy on changes to contracts as set out in the Personnel Guide.

Equal Opportunities - Staffing

The governing body adopted the CSF policy on Equal Opportunities for staff as set out in the Personnel Guide

Complaints Procedures

The governing body adopted the local authority's (LA) guidelines on complaints in relation to the Curriculum, Religious Education and Worship, and Special Education. An outline of these arrangements is set out in the school brochure

Admissions Policy

Admissions to Batchwood School will be under the arrangements of the CSF and in line with the Code of Practice. All pupils will, therefore, have been referred by the Special Educational Needs department.

Length of School Day

The length of the school day for is set out in the school curriculum documents Use of Time and Defining the School Curriculum.

Sex Education

The governors have agreed that sex education should not be taught as a separate subject at Batchwood School. Sex education would be taught only in as far as it is specified in the Science and PSHCE Curriculum.

Charging Policy

The governors' policy on charging for trips is set out in the school brochure.

Other

Detailed policy documents are available for the following areas:

- Pay policy,
- Special needs,
- Financial management,
- Attendance,
- School aims,
- Health and safety,
- School Development plan,
- Child protection,
- Teacher Appraisal
- Hours of Duty and Use of Time,
- Management and organisation.